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## INVASIVE PLANT CONTROL PROGRAM

### **Program Guidelines**

2022 - 2023

Saskatchewan Association of Rural Municipalities (SARM)

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### **Purpose of the Program:**

The purpose of the Invasive Plant Control Program (CAP-IPCP) is to provide financial assistance to rural municipalities (RMs), First Nations Bands (FNBs) south of the Northern Administrative District, and through RMs and FNBS, other stakeholders with costs to undertake and coordinate the control of prohibited weeds as well as specific noxious weeds that are persistent and problematic invasive plants.

### **Background:**

Early Detection and Rapid Response (EDRR) is the first line of defense to identify, assess, and respond to invasive plant species. The Invasive Plant Control Program is focused on all prohibited weeds designated under *The Weed Control Act (Sask.)* as well as a limited number of noxious weeds of high concern that aren't currently widespread. This funding has a significant impact leading to visible results and decreased infested acres and spread. CAP-IPCP funding also helped to increase and protect productive grazing areas for livestock, wildlife and cropping and thus the economic or ecological potential of those lands. The reclamation of infested land and the prevention of spread to more land through targeted invasive weed management efforts ensured RMs, First Nations and private stakeholders received the best benefit of the program.

### **Program Administration and Budget:**

The Saskatchewan Association of Rural Municipalities (SARM) administers the CAP-IPCP on behalf of the Province of Saskatchewan. Funding is provided through the Saskatchewan Ministry of Agriculture (SMA) and the Federal Government under the *Canadian Agricultural Partnership (CAP)* agreement. The CAP-IPCP is designed to achieve maximum results and accountability, while keeping administrative requirements for RMs and eligible First Nations Bands to a minimum. The cost-share funding for this program year (April 1, 2022 to March 31, 2023) is in the amount of \$500,000.

### **Program Outline:**

The CAP-IPCP will provide a rebate towards costs to control all prohibited weeds designated under *The Weed Control Act (Sask.)* as well as the following designated noxious weeds: absinthe, field bindweed, common burdock, bladder campion, ox-eye daisy, black henbane, hoary cress, hoary alyssum, leafy spurge, Russian knapweed, yellow toadflax, common tansy, wild parsnip and **new to the list this program year are scentless chamomile\* (with restrictions-see [Schedule A](#)) and white cockle**. See the 2022 [Schedule A](#) for a list of eligible weed species and pre-approved herbicides for this program year.

The 2022-23 CAP-IPCP funding will provide rebates of no more than 50% of approved costs to RMs, FNBS, and other stakeholders:

1. For **all weeds designated as [prohibited weeds](#)** under *The Weed Control Act*:
  - a. 50% of the cost of pre-approved eligible herbicides (*with verified invoices and herbicide application records*); and
  - b. 50% of the cost of application of those pre-approved eligible herbicides (*with verified invoices*).
2. For **[noxious weeds](#) approved** under the current program (**absinthe, field bindweed, common burdock, bladder campion, ox-eye daisy, black henbane, hoary cress, hoary alyssum, leafy spurge, Russian knapweed, yellow toadflax, common tansy, wild parsnip, scentless chamomile\* (with restrictions-see [Schedule A](#)) and white cockle**):
  - a. Up to 50% of the cost of pre-approved eligible herbicides (*with verified invoices and herbicide application records*).

### **Program Eligibility:**

- RMs, FNBs, and through RMs and FNBs, other stakeholders as part of an approved Weed Management Plan (WMP), will be eligible to claim under the 2022-23 CAP-IPCP.

#### **IMPORTANT:**

**1.** Only herbicide application rates listed on the CAP-IPCP *Schedule A* each program year (as determined on each product label) will be deemed acceptable for rebate under the CAP-IPCP. **Herbicide applications made contrary to the product label will not be funded. Always read and follow herbicide labels.**

**2. Prohibited Weeds** – *Prohibited Weeds* are either not currently in Saskatchewan or are only recently introduced and very rare. For this reason, prohibited weeds may not have registered control options developed in Canada yet. **Herbicide applicators (including producers/other stakeholders) must apply only eligible herbicide options listed in the current CAP-IPCP Schedule A to Prohibited Weed species.** If any other herbicide listed on the Schedule A is not also listed in this document for use on the Prohibited Weed species of interest, the applicator **MUST CONSULT** with the SMA Provincial Weed Control Specialist prior to any application. Failure to consult will risk the claim being ineligible for rebate. ***NOTE- RMs will be required to submit a copy of the email sent by the SMA Weed Control Specialist as confirmation of consultation on prohibited weeds and recommendation of the alternative herbicide used.***

It is essential that prohibited weeds are discovered as soon as possible after they enter the province, quarantined when they are found, and eradicated using the most effective means possible, to prevent them from gaining a foothold. **In accordance with *The Weed Control Act*, municipalities are required to notify Crops and Irrigation Branch upon the discovery of a prohibited weed and at that time an appropriate control option will be investigated and approved.**

For control options for Prohibited Weeds or assistance in confirming identification, please contact the Provincial Weed Specialist at: (306) 787-4673 or [Clark.Brenzil@gov.sk.ca](mailto:Clark.Brenzil@gov.sk.ca).

- To participate, the following documents are due to SARM by:

#### **SUBMIT: July 2, 2022**

- Weed Management Plan (WMP) *required by RMs and FNBs only* – Contact your Plant Health Officer for assistance in creating/updating WMPs
  - Sample WMP and template available on the [CAP-IPCP website](#)
- Copy of Ministry of Agriculture 2022 RM appointed Weed Inspector acknowledgement letter (*not required for FNBs or Stakeholders*)
- Copy of current Cooperative Weed Management Area (CWMA) agreement (*if applicable*)

#### **SUBMIT: October 31, 2022**

- Claim Forms: one for each weed species being claimed
- Copy of Herbicide Application Records for each claim form

- Copy of invoices for the purchase of pre-approved herbicides used in this program year
- **For Prohibited Weeds only:**
  1. up to 50% of herbicide application costs are eligible to expense so long as a copy of invoices are provided to support pre-approved herbicide.
  2. A copy of an email from the SMA Weed Control Specialists supporting the use of an herbicide not listed in the CAP-IPCP *Schedule A* for the control of that prohibited weed.
- **Other Stakeholders** eligible to claim through RM and FNBs include:
  - ***RMs must have an appointed Weed Inspector acknowledged by SMA for 2022 in order for any stakeholder to claim through the IPCP***
  - Agricultural Producers
  - Private Landowners [*includes individual renters of rural reserve lands and provincial crown lands (lands under lease to individual farmers, grazing co-ops and ranchers)*]
  - Cities/Towns/Villages/Municipal Districts (*eligible to claim for prohibited weeds only*)

*Other Stakeholders claims must be submitted complete to the RM or FNB office for the Administrator to sign and submit to SARM. RMs must have an appointed Weed Inspector acknowledged by SMA for 2022 in order for any stakeholder to claim through the IPCP.*

*Eligible rebate payments for Other Stakeholders will flow back through the RM/FNB office they were claimed through. Other stakeholders claiming through their RM/Band Office must complete and sign claim forms for each weed species they are claiming for. **Invoices for each eligible herbicide and Herbicide Application Records must accompany each claim form. RMs must have an appointed Weed Inspector acknowledged by SMA for 2022 in order for any stakeholder to claim through the IPCP.** Consult with your RM's Weed Inspector with questions regarding application and eligibility under the CAP-IPCP. Refer to the 2022 *Schedule A* for a list of eligible weed species and acceptable herbicides rebated under this program or reach out to the PHO in your division for assistance.*

#### **Making a Claim – Submit to SARM by October 31, 2022:**

1. 2022-23 CAP-IPCP Claim Forms; one for each weed species being claimed
2. Copy of [Herbicide Application Records](#) for each claim form
3. Copy of invoices for the purchase of pre-approved herbicides used in this program year
4. **For Prohibited Weeds only**, copy of invoices to support the application costs of pre-approved herbicide.

Complete, sign and submit the CAP-IPCP claim form(s) and supporting documents to SARM by the program deadline date of **October 31, 2022** by email to Annette Ellert, Programs Administrator at [aellert@sarm.ca](mailto:aellert@sarm.ca)

*If the deadline to submit a claim form falls on a statutory holiday or weekend, the deadline would move to the next business day.*

**No other government grant, rebate, assistance program or payment can be received by the RM/FNB with relation to the expenditures subject to this program.** Verification of fulfillment of program requirements may be requested, random audits may be conducted, and information on specific reporting measures may also be requested.

**CAP-IPCP Claims Rating:**

To ensure rebates are distributed in a fair and equitable manner, the CAP-IPCP Technical Committee will determine eligible rebate amounts based on the following:

**Claims will be processed** according to weed species indicated on the CAP-IPCP *Schedule A*:

1. **1<sup>st</sup> priority – Prohibited Weeds:** any eligible prohibited weed claims will be paid first:
  - 50% of the cost of pre-approved eligible herbicides; and
  - 50% of the cost of application of those pre-approved eligible herbicides.
  
2. **Next priority – Designated Noxious Weeds:**
  - 50% of the cost of pre-approved eligible herbicides
  - *when program becomes oversubscribe all eligible rebate requests made on approved noxious claims will be prorated based on the following formula:*

$$\frac{\text{eligible rebate request per RM/FNB/other stakeholder}}{\text{total IPCP rebate request of all claimants}} \times \text{IPCP rebate funds available (after claims are paid for prohibited weeds)}$$

**No RM, FNB or other stakeholder will receive more than 50% of the eligible expenses reported on the Invasive Plant Control Program (CAP-IPCP) claim form(s).**

**RESOURCES AVAILABLE**

If you require assistance with creating/updating WMPs or more information regarding the CAP-Invasive Plant Control Program, please contact the Plant Health Officer located in your SARM Division:

Division 1: Tayo Adegeye, (306) 580-8708, [division1pho@gmail.com](mailto:division1pho@gmail.com)

Division 2: Joanne Kwasnicki, (306) 541-8437, [joanne.kwasnicki@gmail.com](mailto:joanne.kwasnicki@gmail.com)

Division 3: Betty Johnson, (306) 315-3925, [bettyjohnson0025@gmail.com](mailto:bettyjohnson0025@gmail.com)

Division 4: Katey Makohoniuk, (306) 594-7683, [katey.makohoniuk@gmail.com](mailto:katey.makohoniuk@gmail.com)

Division 5: Chelsea Neuberger, (306) 380-4526, [chelsea.baraniecki@gmail.com](mailto:chelsea.baraniecki@gmail.com)

Division 6: Colleen Fennig, (306) 946-9895, [colleen.fennig@gmail.com](mailto:colleen.fennig@gmail.com)

CAP-IPCP Program Guidelines, Claim Forms, Herbicide Application Records, sample WMPs and additional resources are available for download on the [SARM CAP-IPCP website](#).

## 2022 – 23 CAP-IPCP REQUIREMENTS to SARM

- Current WMP by RMs and FNBs (to SARM by July 2, 2022 – ask your PHO for assistance creating/updating WMPs)
- Copy of Ministry of Agriculture 2022 RM appointed Weed Inspector acknowledgement letter (to SARM by July 2, 2022)
- Separate claim form for each noxious weed species
- Separate claim form for each Prohibited Weed
- Copy of Herbicide Application Records for each claim form
  - **Herbicide applicators hired for service must have a valid applicator license at the time the service was provided, or the claim will not be considered for rebate**
  - Provide the applicator's name and valid license number (company names not accepted)
- Copy of invoices:
  - Pre-approved herbicides used in 2022 (may be purchased prior to 2022)
  - Application costs for treatment of prohibited weeds only

## RULES FOR REBATES – refer to Schedule A for herbicide application rates

- Eligible rebates will be capped at the registered rates of herbicide application shown in the [Schedule A](#) (or product label) for:
  - all prohibited weeds designated under *The Weed Control Act (Sask.)*; and
  - designated noxious weeds of high concern that are not currently widespread:
    - absinthe, field bindweed, common burdock, bladder campion, ox-eye daisy, black henbane, hoary cress, hoary alyssum, leafy spurge, Russian knapweed, yellow toadflax, common tansy, wild parsnip, scentless chamomile\* (*with restrictions-see Schedule A*) and white cockle.
- Only herbicide application rates listed on the CAP-IPCP *Schedule A* each program year will be deemed acceptable for rebate under the CAP-IPCP. *Herbicide applications made contrary to the product label **will not** be funded. Always read and follow herbicide labels.*
- **Prohibited Weeds – Herbicide applicators (including producers/other stakeholders) must apply only eligible herbicide options listed in the current CAP-IPCP Schedule A to Prohibited Weed species.** If any other herbicide listed on the Schedule A is not also listed in this document for use on the Prohibited Weed species of interest, the applicator **MUST CONSULT** with the SMA Provincial Weed Control Specialist prior to any application. Failure to consult will risk the claim being ineligible for rebate. **NOTE- RMs will be required to submit a copy of the email sent by the SMA Weed Control Specialist as confirmation of consultation on prohibited weeds and recommendation of the alternative herbicide used.**

**Clark Brenzil P.Ag**, Provincial Specialist Weed Control, Crops and Irrigation Branch  
Saskatchewan Ministry of Agriculture  
Bus: 306-787-4673  
Email: [Clark.Brenzil@gov.sk.ca](mailto:Clark.Brenzil@gov.sk.ca)

- Claims reviewed under the IPCP will be granted an allowable percentage variance of **up to 10% higher** than the registered application rates according to the Canadian product labels. In this case, only the rate published in the [Schedule A](#) will be rebated for (not the higher rate). Any rates above the 10% variance will be deemed ineligible due to negative environmental impact.

- **Adjuvants/surfactants**, when required on the product label must be represented and are an allowable expense:
  - on a separate line on the claim form
  - and in the Herbicide Application Records
  - and on an invoice attached; or
  - or represented on the invoice (at no cost) when included with the cost of the herbicide
- **2022-23 CAP-IPCP Allowable Expenses:**
  - **Prohibited Weeds:**
    - cost of the eligible herbicides and required adjuvants/surfactants applied in this program year as shown on *Schedule A* (less any taxes);
    - the cost of services to apply pre-approved eligible herbicides in this program year;
  - **Noxious Weeds:**
    - cost of the eligible herbicides and required adjuvants/surfactants applied in this program year as shown on *Schedule A* (less any taxes);
  - Adjuvants/surfactants (less any taxes) when required on the product label must be represented and are an allowable expense for Prohibited and Noxious weed species:
    - on a separate line on the claim form
    - and in the Herbicide Application Records
    - and on an invoice attached; or
    - or represented on the invoice (at no cost) when included with the cost of the herbicide
  - Freight Costs (less any taxes): for Prohibited and Noxious weed species:
    - The cost of freight on original invoices listed above relative to the herbicide/service used in this program year; proportional to the amount used (i.e. when calculating the price per unit of herbicide, add cost of freight and then divide by the total volume of herbicide shipped).

For program forms and more information on the CAP-IPCP please visit the SARM website at [www.sarm.ca](http://www.sarm.ca) or contact Annette Ellert, Programs Administrator, at 306-761-3744 or email at [aellert@sarm.ca](mailto:aellert@sarm.ca).

*As part of the CAP funding agreement, all records, information, databases, audit and evaluation reports and other documents relating to this program must be retained by the RM/FNB office until March 31, 2029.*