
INVASIVE PLANT CONTROL PROGRAM

Program Guidelines

2018 - 2019

Saskatchewan Association of Rural Municipalities (SARM)

Purpose of the Program:

The purpose of the Invasive Plant Control Program (CAP-IPCP) is to provide financial assistance to rural municipalities (RMs), First Nations Bands (FNBs) south of the Northern Administrative District, and through RMs and FNBS, other stakeholders with costs to undertake and coordinate the control of Prohibited Weeds as well as specific Noxious Weeds that are persistent and problematic invasive plants.

Background:

Early Detection and Rapid Response (EDRR) is the first line of defense to identify, assess, and respond to invasive plant species. Through the five years SARM administered the IPCP funded under *Growing Forward 2*, key communications, technical knowledge and financial support enabled RMs, FNBS and other stakeholders to be proactive in their identification, assessment, tracking and management plans surrounding prohibited and noxious weed species. The Invasive Plant Control Program evolved over the five years with participation increasing each program year. By focusing on a limited number of prohibited and noxious weeds of high concern that aren't currently wide spread, GF2-IPCP funding had a more significant impact leading to visible results and a decrease in infested acres and spread. This also helped to increase and protect productive grazing areas for livestock, wildlife and cropping and thus the economic or ecological potential of those lands. The reclamation of infested land and the prevention of spread to more land through targeted invasive weed management efforts ensured RMs, First Nations and private stakeholders received the best benefit of the program.

Program Administration and Budget:

The Saskatchewan Association of Rural Municipalities (SARM) administers the Invasive Plant Control Program (CAP-IPCP) on behalf of the Province of Saskatchewan. Funding for the CAP-IPCP is provided through the Ministry of Agriculture and the Federal Government under the *Canadian Agricultural Partnership* (CAP) agreement. The CAP-IPCP is designed to achieve maximum results and accountability, while keeping administrative requirements for RMs and eligible First Nations Bands to a minimum. The cost-share funding for the program is in the amount of \$500,000 in the first program year (April 1, 2018 to March 31, 2019).

Program Outline:

The CAP-IPCP program will provide a rebate towards costs to control all Prohibited Weeds designated under *The Weed Control Act (Sask.)* as well as the following designated Noxious Weeds: absinthe, field bindweed, common burdock, bladder campion, ox-eye daisy, black henbane, hoary cress, hoary alyssum, leafy spurge, Russian knapweed, yellow toadflax, common tansy and wild parsnip. See [Schedule A](#) for a list of eligible weed species and pre-approved herbicides for this program year.

The 2018-19 CAP-IPCP funding will provide rebates of no more than 50% of approved costs to RMs, FNBS, and other stakeholders:

1. For all weeds designated as Prohibited Weeds under *The Weed Control Act*:
 - a. 50% of the cost of pre-approved eligible herbicides; and
 - b. 50% of the cost of application of those pre-approved eligible herbicides.
2. For Noxious Weeds approved under the current program (absinthe, field bindweed, common burdock, bladder campion, ox-eye daisy, black henbane, hoary cress, hoary alyssum, leafy spurge, Russian knapweed, yellow toadflax, common tansy and wild parsnip):
 - a. Up to 50% of the cost of pre-approved eligible herbicides.

Eligibility:

- RMs, FNBs, and through RMs and FNBs, other stakeholders as part of an approved Weed Management Plan (WMP), will be eligible to claim under the 2018-19 CAP-IPCP.
- To participate, the following documents are due to SARM by:
 - **July 2, 2018**
 - Copy of current Cooperative Weed Management Area (CWMA) Agreement (*if applicable*)
 - Copy of current Weed Management Plan (WMP) - *Other stakeholders claiming for themselves are not required to submit a WMP*
 - Copy of letter sent to the Ministry of Agriculture appointing the Weed Inspector for 2018 (*not required for FNBs*). *Direct appointment letters to:*

Executive Director of the Crops and Irrigation Branch
Saskatchewan Ministry of Agriculture
Room 125, 3085 Albert St.,
Regina, S4S 0B1
Fax: 306-787-0428
Email: crops@gov.sk.ca

- **October 31, 2018:**
 - Claim Forms; one for each weed species being claimed
 - Copy of invoices for the purchase of pre-approved herbicides **used** in this program year
 - **For Prohibited Weeds only**, copy of invoices to support the application costs of pre-approved herbicide.

Other stakeholders claiming through their RM/Band Office must complete and sign claim forms for each weed species they are claiming for and include relevant receipts for each eligible herbicide being rebated. Consult with your RM's Weed Inspector with questions regarding application and eligibility under the CAP-IPCP. Refer to [Schedule A](#) for a list of eligible weed species and acceptable herbicides rebated under this program.

Eligible Applicants to Claim Directly to SARM:

Rural Municipalities (RMs)
First Nations Bands (FNBs)

Other Stakeholders eligible to claim through RM and FNBs:

- Agricultural Producers
- Private Land owners (*includes individual renters of rural reserve lands*)
- Cities/Towns/Villages/Municipal Districts (*eligible to claim for Prohibited Weeds only*)

An RM or FNB does not have to submit a claim under the 2018-19 CAP-IPCP for other stakeholders to apply. All grant funds will continue to flow from SARM directly to the RM or Band Office.

Forms, Templates and Questions: Refer to the SARM website at <https://sarm.ca/programs/administered-programs/ag-programs/cap-ipcp>

Making a Claim:

- Complete, sign and submit the **CAP-IPCP Claim form(s) and supporting documents** to SARM by the program deadline date of **October 31, 2018** by email or fax to:

Annette Ellert, Program Manager at email: aellert@sarm.ca or fax: 306-565-2141

If the deadline to submit a claim form falls on a statutory holiday or weekend, the deadline would move to the next business day.

CAP-IPCP Claims Rating:

To ensure rebates are distributed in a fair and equitable manner, the CAP-IPCP Technical Committee will determine eligible rebate amounts based on the following:

Claims will be processed according to weed species indicated on the CAP-IPCP [Schedule A](#):

1. **1st priority** - any prohibited weeds:
 - 50% of the cost of pre-approved eligible herbicides; and
 - 50% of the cost of application of those pre-approved eligible herbicides.
2. Up to 50% of the cost of pre-approved eligible herbicides:

2nd priority - any isolated noxious weeds (less than 5 ha/quarter section)

3rd priority - established noxious weeds (greater than 5 ha/quarter section)

If requests exceed available funding:

- *containment made in conjunction with Integrated Weed Management efforts on these weeds will be considered before blanket herbicide applications over large areas.*
- *all eligible rebate requests made on approved noxious weeds will be prorated based on the following formula:*

$\frac{\text{eligible rebate request per RM/FNB/other stakeholder}}{\text{total noxious weed rebate requests of all claimants}} \times \text{IPCP rebate funds available}$	<i>(after claims are paid for prohibited weeds and isolated noxious weeds)</i>
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No RM, FNB or other stakeholder will receive more than 50% of the eligible expenses reported on the Invasive Plant Control Program (CAP-IPCP) claim form(s).

No other government grant, rebate, assistance program or payment can be received by the RM, FNB, producer or other stakeholder with relation to the expenditures subject to this program. Verification of fulfillment of program requirements may be requested, random audits may be conducted, and information on specific reporting measures may also be requested.

For more information on the CAP-IPCP please visit the SARM website at

<https://sarm.ca/programs/administered-programs/ag-programs/cap-ipcp> or contact

Annette Ellert, Program Manager, at 306-761-3744 or email at aellert@sarm.ca.

*As part of the CAP funding agreement, all records, information, databases, audit and evaluation reports and other documents relating to this program must be retained by the RM/FNB office until **March 31, 2029**.*